

# St. Paul's Lutheran Church

837 Charles Street, Torrington, CT 06790

## FALL FAIR

**Saturday, November 1, 2025**

**9 am – 3 pm**

Vendor Application

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Description of Craft\*: \_\_\_\_\_

*\*Please be sure to enclose a photograph(s) of your craft if you are a new vendor.*

Vendor spaces are 8' in length. Rental fee for each 8' space is \$30.00. Please make checks payable to St. Paul's Lutheran Church, memo, *Fall Fair*. Mail completed application form, check, and photograph(s) to: St. Paul's Lutheran Church, 837 Charles Street, Torrington, CT 06790.

- Yes, I would like to have an 8' table provided to me. Please add \$5.00 to your registration fee for each table needed. \$ \_\_\_\_\_
- Yes, I prefer to have electricity available to me. \_\_\_\_\_
- Any special requests? (We do our best to accommodate but we can make no guarantee.) \_\_\_\_\_
- We are inviting vendors to donate an item from their display for a vendor basket to add to our theme basket drawing. If you wish to donate an item, please check here. \_\_\_\_\_

I have read and understand the vendor rules (attached to this application). I hereby release St. Paul's Lutheran Church and the Fall Fair Committee of all liability for personal injury and for loss of property due to theft, fire, accident, damage, or weather.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Should you have questions or wish to see the space before applying, call the church office at 860-482-3555 or e-mail [secretary@stpaulstorrington.com](mailto:secretary@stpaulstorrington.com) Feel free to visit the church's website at [www.StPaulsTorrington.com](http://www.StPaulsTorrington.com)

**St. Paul's Lutheran Church**  
**Fall Fair Vendor Rules & Regulations**

- The Fall Fair is currently in its 19<sup>th</sup> year. We will use all the space available on the main level.
- All items must be homemade or upcycled. No kits or items mass produced will be allowed. Creativity, originality, and quality are important criteria for acceptance.
- We reserve the right to limit the number of similar crafts in order to present a variety in our marketplace.
- Vendors must submit a photograph of their craft (if you are a new vendor) and describe in detail the items you wish to sell.
- The deadline for submission of the completed application, fee, and supporting photo is September 30, 2025 or as soon as we have rented all available spaces.
- Your cancelled check is confirmation that you have been accepted as a vendor at our Fall Fair 2025. If you are not accepted because we are filled or have too many similar types of vendors, your check will be returned.
- All spaces are 8' in length. (Please indicate the need for a table on your application and add the \$5 rental fee to your registration.)
- Please note that there are a limited number of vendor spaces with electricity. Please indicate your need on your application form. We will do our best to accommodate you on a first come, first served basis according to the postmark on the application.
- Any special requests must be listed on your application. We will do our best to accommodate you but we can make no guarantees. Your understanding is appreciated.
- All vendors must be set-up for the entire length of the fair.
- You may set-up your display on Friday, October 31<sup>st</sup> between 1pm – 3pm or beginning Saturday morning at 7:30am. (Please note that the building will be locked and secured overnight although individual spaces will not be.)
- Nothing may be leaned on or attached to the walls at your display.
- While this is the 19<sup>th</sup> year of the Fall Fair, it is our sixth year with vendors. We will depend on you to help spread the news of our event and your participation on social media. St. Paul's publicizes the Fair through social media, newspapers, and radio. Our event has been held on the first Saturday in November for many years.
- No "edibles" of any kind can be sold and no drawing/raffles are allowed at your table.
- All vendors must contain their display, their work, and their storage boxes within the dimensions of the space they rent. Please do not lean or tape anything to the walls surrounding your display.
- Once you have been accepted as a vendor, no refunds on display space(s) will be made.
- Displays must be broken down and removed from the church by 4:00pm on Saturday, November 1<sup>st</sup>.
- After unloading your items, vendors must move their vehicle to the lower parking lot on the day of the Fair.
- We are inviting vendors to donate an item from their display for a vendor basket to add to our theme basket drawing. If you wish to donate an item, please indicate that on your application. Thank you for your consideration.
- We will have our usual homemade soup and sandwich/hotdog luncheon for purchase if you wish. A complimentary cup of coffee and doughnut will be given to each vendor. We will have a homemade bakery sale that will include our popular Scandinavian Almond Cakes
- Vendors must release St. Paul's Lutheran Church and the Fall Fair Committee of all liability for personal injury and for loss of property due to theft, fire, accident, damage, or weather.